



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

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MARK RIDLEY-THOMAS  
Second District

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Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

July 3, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES:  
ESTABLISH THE H. CLAUDE HUDSON COMPREHENSIVE HEALTH CENTER  
MODULAR BUILDING REPLACEMENT PROJECT, CAPITAL PROJECT NO. 77575;  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENTS  
(FIRST DISTRICT) (3 VOTES)**

**SUBJECT**

Establish Capital Project No. 77575 for the H. Claude Hudson Comprehensive Health Center Modular Building Replacement Project, approve Project budget, and appropriation adjustment to fully fund the Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that this project is categorically exempt from the California Environmental Quality Act for the reasons stated herein.
2. Approve and establish Capital Project No. 77575 for the H. Claude Hudson Comprehensive Health Center Modular Building Replacement Project in the amount of \$300,000.
3. Approve an appropriation adjustment in the amount of \$300,000, which will transfer funds from the Department of Health Services Administration's operating budget, Services and Supplies, in the amount of \$162,000, and \$138,000 from the Department of Mental Health's operating budget, Services and Supplies, to Capital Project No. 77575 to fund the proposed Project.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

4. Authorize and delegate authority to the Director of Health Services, or his designee, to manage and deliver the Project.
5. Authorize the Internal Services Department, in its capacity as the County's Purchasing Agent, to proceed with the acquisition and installation of a new modular building for the H. Claude Hudson Comprehensive Health Center.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Internal Services Department (ISD), as the County's Purchasing Agent, and the Department of Health Services (DHS) to proceed with the replacement of an existing modular building currently on the grounds of the H. Claude Hudson Comprehensive Health Center (Hudson CHC) with a new modular building.

#### **Background**

The existing Hudson CHC modular building is approximately 35 years old and has exceeded its useful life. The structure is severely deteriorated and must be replaced for maintenance and safety reasons. Due to its extremely poor conditions, including termite damage and dry rot, the 2,600 square-foot modular building will be removed as part of the scope of this Project and replaced with a new modular building with a slightly smaller floor area.

Within the existing modular building, DHS currently provides patient care specialty services that concentrate on social and case management services. These services will be temporarily relocated to the existing Hudson CHC facility while the existing modular building is removed and replaced.

Once the modular building is replaced, additional services will be available as the Department of Mental Health (DMH) will also occupy the new proposed modular building. DMH services will include an array of clinical social work services, focused on early intervention. This collaborative effort between DHS and DMH will improve access to much needed early intervention mental health services for individuals 18 years and older. The proposed co-location of mental health providers in a primary care setting will provide a non-stigmatizing environment designed to lessen the severity and duration of mental illness while simultaneously improving health care outcomes.

The DMH early intervention services, as mentioned above, are currently being provided at other DHS sites, including Long Beach Comprehensive Health Center (CHC), Hubert H. Humphrey CHC, Edward R. Roybal CHC, El Monte CHC, Mid-Valley CHC,

and High Desert Health System. This co-location will provide convenience to Hudson CHC patients and reduce the need to travel to other sites for early intervention services.

The acquisition of the modular building for this Project falls under the statutory authority of the County's Purchasing Agent. However, because of the specialized nature of the installation, and the need to meet certain code requirements, the service component associated with installation labor costs exceeds the authority of the Purchasing Agent. Therefore, Board approval is required for the Purchasing Agent to proceed with this aspect of the acquisition.

### **Green Building/Sustainable Design Program**

The proposed Project will support the Board's Policy for Green Building/Sustainable Design Program to the extent feasible by using energy efficiency lighting, using building materials that are composed of recycled material, and reducing the amount of demolition materials that would be disposed in landfills.

### **Implementation of Strategic Plan Goals**

The recommended actions will support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), and Fiscal Sustainability (Goal 2) by ensuring availability of medical services to the community.

### **FISCAL IMPACT/FINANCING**

The estimated total Project budget is \$300,000 and includes all costs needed to fabricate the modular units, install, and secure on site, including related costs to obtain jurisdictional approvals and inspections.

Approval of the attached appropriation adjustment (Attachment I) will reallocate \$162,000 from DHS Administration's operating budget, Services and Supplies, and \$138,000 from the DMH's operating budget, Services and Supplies, to Capital Project No. 77575 to fund the proposed project. Upon Board approval of the appropriation adjustment, sufficient appropriation will be included in the Fiscal Year 2011-12 Capital Projects/Refurbishments Budget to fully fund the proposed project.

The cost of the proposed Project will be funded with net County cost for DHS and by State Mental Health Services Act (MHSA) revenue for DMH.

The proposed Project Schedule and Budget Summary are shown in Attachment II.

### **Operating Budget Impact**

The Project will not result in additional operating costs for DHS or DMH. Ongoing operational costs will be requested in the annual budget by DHS and DMH. Operating costs of the modular building related to the additional DMH services will be based on square footage occupied, and billed to DMH.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy adopted on December 7, 2004 and revised on December 15, 2009, Civic Art fees do not apply to the proposed Project as the eligible project cost is less than \$500,000.

DHS Capital Projects Division will oversee the Project to ensure that all work is completed within schedule and budget.

The proposed Project is anticipated to be completed within 10 months following Board approval.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15302 (b); and the revised County of Los Angeles Environmental Document Reporting Procedures and Guidelines Class 2(a) adopted by the Board on November 17, 1987, because the existing modular building will be replaced by a similar structure, on the same site, with similar use and capacity.

### **CONTRACTING PROCESS**

The acquisition and installation of the modular building are under the statutory authority of the County purchasing agent and will be accomplished in accordance with the County's purchasing policies and procedures established by ISD.

### **IMPACT ON CURRENT SERVICES**

During the time frame when the existing modular building is removed and the new building is installed, the current DHS programs housed within the existing modular building will be temporarily relocated to the existing Hudson CHC.

The Honorable Board of Supervisors  
July 3, 2012  
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**CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Department of Health Services, Capital Projects Division; Department of Mental Health, and Internal Services Department.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:RLR:DJT  
SW:TH:zu

Attachments

c: Executive Office, Board of Supervisors  
County Counsel  
Art Commission  
Health Services  
Internal Services  
Mental Health

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF [CHIEF EXECUTIVE OFFICE]

DEPT'S. NO. 060

[July 3, 2012]

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-2012

3 - VOTES

SOURCES

USES

See Attached

See Attached

SOURCES TOTAL: \$ 300,000

USES TOTAL: \$ 300,000

JUSTIFICATION

This appropriation adjustment is to fully fund the total project cost of \$300,000 for the H. Claude Hudson Comprehensive Health Center's Modular Replacement Project by transferring \$162,000 from Health Services Administration's Services and Supplies budget and \$138,000 from Mental Health's Services & Supplies budget.

[Signature] AUTHORIZED SIGNATURE [NAME] Sabra White

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR --

[ ] ACTION

[x] RECOMMENDATION

[x] APPROVED AS REQUESTED

[ ] APPROVED AS REVISED

AUDITOR-CONTROLLER

BY Karen Shikama

CHIEF EXECUTIVE OFFICER

BY [Signature]

B.A. NO. 233

June 21, 2012

June 21, 2012



**DEPARTMENT OF HEALTH SERVICES:  
ESTABLISH THE H. CLAUDE HUDSON COMPREHENSIVE HEALTH CENTER  
MODULAR BUILDING REPLACEMENT PROJECT, CAPITAL PROJECT NO. xxxxx;  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENTS  
(FIRST DISTRICT) (3 VOTES)**

## I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Release RFP	August, 2012
Issue Purchase Order	October, 2012
Obtain Jurisdictional Approvals	February, 2013
Substantial Completion	May, 2013
Final Acceptance	June, 2013

## II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Modular Building (Including site work)	\$235,000
Data, Phones and Security systems	\$15,000
Permit and Inspection Services	\$20,000
Contingency Allowance	\$30,000
TOTAL	\$ 300,000